



## Events + Marketing Assistant Summer student position 2018

Gibsons Public Market is a community project that inspires and supports economic activities in the region. The public market is a destination for Sunshine Coast residents and visitors of all ages where all are welcome to convene and learn, enjoy local food, fresh produce, art and entertainment. The public market provides space for community activities, gatherings, workshops, a marine education centre, a community kitchen, and a bistro.

### Job description

The Events + Marketing Assistant position is a summer position at the public market where the successful candidate will get hands on experience with event production and marketing activities. Main activities will focus on assisting with weekly and special events, provide communications and graphic design/marketing support and represent the public market at community events. This position will work under the direction of the Events and Community Development Manager and the Communications Director.

### June – August 2018 summer student position

40 hrs/wk (split between event support and marketing) @ \$15/hr

Candidate must be returning to post-secondary program in fall 2018 and be between the ages of 15-30

### Qualifications

- Strong interpersonal skills and solutions-focused
- Excellent written and verbal communication skills
- Organized with an attention to detail
- Strong social media competencies
- Knowledge of Windows programs
- Ability to be flexible and calm under pressure

### Assets

- Proficiency with graphic design and graphic design software programs
- Previous experience coordinating events
- Interest in community events and in promoting local businesses

Apply before May 20, 2018, at [admin@gibsonspublicmarket.com](mailto:admin@gibsonspublicmarket.com).